

D R A F T

Approved For Release 2002/06/14 : CIA-RDP82-00490R000100020002-3



STATINTL

Mr. John Doe
0000 N. Zero Street
McLean, Virginia 22101

Dear Mr. Doe:

A number of changes have been made in the organization of our Civilian Reserve program which require a reduction in the membership. Although a smaller program will be maintained by one component, the centralized program of which you are a member is being phased out.

We deeply appreciate your past interest and your willingness to assist if needed. Please accept my thanks, on behalf of the Director of Personnel, for your participation in the program.

Sincerely,



Reserve Affairs Officer

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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

EXTENSION

NO.

DC/MMPD

DATE

14 June 1972

STATINTL

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. DD/Pers/R&P
5 E 67, Headquarters

2. Director of Personnel
5 E 56, Headquarters

3.

4.

STATINTL

5.

STATINTL

6.

DC/MMPD

7.

8.

9.

STATINTL

10.

11.

12.

STATINTL

13.

14.

15.

Approved by D/Pers & Concurred in by Central Cover Staff and CS PS, DD/P. We will start sending it out as soon as [redacted] completes his screening of the Reservists to determine which ones they want to invite to participate in the CS Reserve

25 July 72